



LIBRARY SPACE POLICY

Approved by the Rochester Public Library Board of Trustees on November 16, 2022.

Rochester Public Library (RPL), with a commitment to equity, accessibility, inclusivity, and antiracism, welcomes all to use Library spaces to connect and learn free of charge. Limits to use are in place to ensure equitable access.

General requirements:

- All exhibition, performance, duplication, or distribution of copyrighted work (print or non-print) requires a license or permission to do so.
- Use must comply with the Behavior Policy and all RPL policies.
- Library spaces must be vacated on time and left in the condition in which they were found. Customers are responsible for set up, clean up, etc.
- With the exception of Friends of Rochester Public Library and Rochester Public Library Foundation activities that support the mission of RPL, space may not be used for activities that: promote or sell products or services; collect or solicit donations; etc.
- Failure to comply with this Policy may result in: cancellation of existing reservations; billing for damages or cleaning; and/or denial of use.
- Since public use of Library space does not constitute RPL endorsement of the philosophies, practices, or viewpoints of the users, the following statement must be used in all promotion and clearly displayed at the event: "This event does not occur in partnership with, nor is it endorsed by Rochester Public Library or the City of Rochester."