

# FRESH START REQUEST FORM

## YOUR CONTACT INFO

Name: \_\_\_\_\_

Phone: (      ) \_\_\_\_\_

Address: \_\_\_\_\_  
Street Apt, Lot, or Room #

\_\_\_\_\_ Email

\_\_\_\_\_ City

\_\_\_\_\_ State

\_\_\_\_\_ Zip Code

Tell us what happened on the day you received your trespass at Rochester Public Library:

How would you like to move forward?

Please share several days and times over the next 30 days when you would be available to meet with the Fresh Start Committee:

If you need additional space, please use the back of this form.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## HOW TO RETURN YOUR FORM

### MAIL

Fresh Start Committee  
Rochester Public Library  
101 Second Street SE  
Rochester, MN 55904

### BOOKDROP

You may drop this  
form into the  
walk-up book drop  
on 1st Avenue SE.

### ONLINE FORM

You may fill out this  
form online at  
[rplmn.org/fresh](http://rplmn.org/fresh)

## STAFF INTERNAL USE ONLY

Initials:

Date Received:

Action Taken:

**Need help filling out the form? Call 507-328-2300.**

## PRIVACY NOTICE

### **How we collect and use your information**

In accordance with the Minnesota Government Data Practices Act MN Statutes, Sec. 13.04 MN , Rochester Public Library (RPL) is required to inform you of your rights as they pertain to the private information collected from you. The personal information RPL collects via our Fresh Start Request form is private data. Access to this information is available only to you, RPL, and other statutorily authorized agencies, unless you or a court authorize its release.

Minnesota Rules 1205.0500 states that, if you are under 18, the information you provide to us is available to your parent or guardian. You may ask to have this information withheld by completing a request with the City of Rochester City Clerk's Office, who will determine if it is in your best interest to do so.

The purpose and intended use of the requested information is to review your request for a Fresh Start and contact you with our decision.

You are not required by law to provide this data. If you are unwilling or unable to provide the information needed, RPL reserves the right to reject the Fresh Start request. We use this information to match the Fresh Start submission with the individual and/or their library account, and to understand the best way to contact you with our response.