



BOARD MEETING PUBLIC COMMENT POLICY

Approved by the Rochester Public Library Board of Trustees on January 19, 2022.

The Rochester Public Library (RPL) Board of Trustees provides a limited period to hear comments and concerns from the public about matters beyond the scope of the meeting agenda.

The purpose of this limited period is to allow the public to address the Board of Trustees on a topic of their choice* during the Board's regular meeting.

*The following speaker guidelines apply:

- This agenda section is limited to 16 minutes and each speaker is allotted up to a maximum of 4 minutes.
- A sign-up sheet is made available 15 minutes prior to the start of each meeting and speakers are required to provide their name.
- Speakers are asked to speak in the order assigned.
- Should someone have a comment that they would like entered into the public record, but they do not wish to speak or are unable to speak due to the time limit, they may send their written comment to the Library Director or President of the RPL Board of Trustees at least 24 hours in advance of the meeting.
- Should a speaker wish to be allowed more time, a request must be made to the Board President prior to the start of the Board meeting. Requests will be granted on a case-by-case basis and require a unanimous vote.
- Matters currently under negotiation, litigation, or related to personnel will not be discussed.