

Monday January 29, 2024  
11:30 AM in Library Auditorium

**Welcome & Introductions - Val Kaliszewski**

**2023 Friends Board**

Val Kaliszewski  
*President*

Phyllis Berman  
*Vice President*

Joyce Wenz  
*Secretary*

Dee Voldal  
Ann Griese  
*Co-Treasurers*

Bessie Copple  
*Bookstore Mgmt Team  
Rep*

Kay Aune  
Caroline Baihly  
Jim McMullin  
Deb Pluth  
Elizabeth Ritman

**Staff Support**

Jeremiah Bauman  
*Marketing &  
Community Engagement*

Marilyn Campbell,  
*Volunteer Coordinator*

Nicole Henry,  
*Graphic Support*

**Business Meeting:**

**Minutes of the Last Meeting – Joyce Wenz**

**Treasurer’s Report – Dee Voldal**

**Bookstore Report – Sandy George**

**2024 Board Elections – Phyllis Berman**

Nominations for re-election to the Board:  
Kay Aune & Phyllis Berman

Nominations for new Board Member:  
Sandy George

Nominations for Officers:  
President - Val Kaliszewski  
VP - Phyllis Berman  
Secretary - Caroline Baihly  
Co-Treasurers - Dee Voldal & Ann Griese

**Next Annual Meeting: January 27, 2025**

**2023 Year in Review:**

**Volunteer Statistics – Marilyn Campbell**

**Friends Activities & Impacts – Val Kaliszewski**

**Library Director Greetings – Karen Lemke**

**75th Anniversary Program:**

**“We’ve Come a Long Way, Friends!” - John Hunziker**

**Recognition all past Presidents in attendance**

**Adjournment:**

**Door Prizes - Elizabeth Ritman**

**FRIENDS OF THE LIBRARY  
ANNUAL MEETING MINUTES 2023  
MONDAY, JANUARY 30, 2023**

Val Kaliszewski called the meeting to order at 11:45am and welcomed everyone and thanked everyone: Lynn Wong for the food; the events committee for their work; Jeremiah Baumann, staff; Nicole, graphics designer, Marillyn Campbell, staff. She introduced the board members and thanked the retiring members. She recognized Brenda Kardock, Executive director of the Foundation Board, Nick Goetzfridt, Library Board of Trustees, Karen Lemke, Director of the Library, Kim Edson, speaker. There were 54 in attendance.

The minutes of the 2020 meeting were approved and Dee Voldal gave the Treasurer's report. Income was \$89,551 and expenses were \$56,456. The 2023 Budget was presented and the report was placed on file.

Kay Aune gave the revised bylaws report and the committee moved to adopt the new bylaws. A vote was taken and it passed.

Vice President Phyllis Berman presented the election slate of officers. Being elected for another term were Dee Voldal, Val Kaliszewski, and Ann Griese. New board members were Jim McMullin, Caroline Baihly, and Deb Pluth. The slate was accepted by the members in attendance.

The 2022 year in review was given with volunteer statistics given by Marilyn Campbell and Val giving information on donations and additions to the library collection, auditorium sales, online sales, etc.

Sandy George presented a check to Karen Lemke for \$65,000 from bookstore proceeds from 2022. Karen Lemke accepted the check with thanks and praise for all the Friends members for all of their hard work.

Speaker, Kim Edson spoke about "Respecting the Freedom to Read at Rochester Public Library".

Door Prizes were given out and the meeting was adjourned at 1:20pm.

Secretary, Joyce Wenz

**FRIENDS OF THE ROCHESTER PUBLIC LIBRARY, INC.  
TREASURER'S ANNUAL MEETING REPORT**

Description	2023 YE	Budget
Beginning Balance – Unrestricted Funds	<b>\$88,766.85</b>	<b>\$88,767</b>
<b>INCOME</b>		
Memberships	\$14,309.00	<b>\$11,000</b>
Gifts, donations, memorials	\$9424.33	<b>\$2,000</b>
IBM Matching Grant	\$50.00	<b>\$0</b>
Fundraising		
On-line sales	\$34,474.23	<b>\$29,000</b>
On-site sales	\$34,226.11	<b>\$23,000</b>
Sales tax generated	\$2,625.17	
Sales tax paid	-\$2,625.17	
Other projects/sources	\$1,081.96	<b>\$200</b>
<b>TOTAL INCOME</b>	<b>\$93,565.63</b>	<b>\$65,200</b>
<b>EXPENSES</b>		
Gifts to the RPL	\$78,956.13	<b>\$79,400</b>
Scholarship	\$1,000.00	<b>\$1,000</b>
Community Outreach		
Newsletter	\$510.22	<b>\$800</b>
Operation Paperback	\$1,321.56	<b>\$3,500</b>
Read With Me Program	\$162.76	<b>\$250</b>
Recurring Expenses		
Liability Insurance	\$679.37	<b>\$800</b>
Parking	\$5,544.00	<b>\$5,550</b>
Fees	\$665.14	<b>\$500</b>
Membership Supplies	\$818.40	<b>\$1,000</b>
Postage/Office Supplies	\$35.59	<b>\$150</b>
Tax Preparation and Filing	\$540.00	<b>\$550</b>
Meetings, Events, & Registrations	\$2,417.62	<b>\$1,000</b>
Gifts to Staff	\$645.22	<b>\$615</b>
Online Sales (shipping, supplies, etc.)	\$610.38	<b>\$1,000</b>
Miscellaneous	\$1,063.79	<b>\$100</b>
<b>TOTAL EXPENSES</b>	<b>\$94,970.18</b>	<b>\$96,215</b>
<b>Ending Balance – Unrestricted Funds</b>	<b>\$87,362.30</b>	<b>\$57,752</b>

**FRIENDS OF THE ROCHESTER PUBLIC LIBRARY, INC.  
TREASURER’S ANNUAL MEETING REPORT  
(Continued)**

**CASH ON HAND**

Unrestricted Funds	\$87,362.30
Restricted Funds	\$64,618.16
<b>TOTAL CASH ON HAND</b>	<b>\$151,980.46</b>
These funds are deposited in:	
Checking Account (General)	\$31,135.24
Checking Account (Online Sales)	\$8,053.72
Savings Account	\$65,999.96
Certificates of Deposit	\$46,791.54
<b>TOTAL CASH ON HAND</b>	<b>\$151,980.46</b>

**ON-LINE SALES CASH FLOW**

<b>Source</b>	<b>2023 YTD</b>
On-line Deposit (PPN)	\$14,366.80
Al Dollerschell	\$3,097.99
Beth Nienow	\$2,902.47
Ann Griese	\$4,810.48
Audrey Betcher/Eileen Shoup	\$9,296.49
<b>SUBTOTAL</b>	<b>\$34,474.23</b>
Audrey Betcher/Eileen Shoup for RRC	\$9,296.57
<b>TOTAL</b>	<b>\$43,770.80</b>
<b>Virtual Credits</b>	<b>\$2,078.98</b>

**RESTRICTED GIFTS RECAP 2023**

<b>Account</b>	<b>Start</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>End</b>
Director’s Fund	\$9,204.90	\$0.00	\$9,204.90	\$0.00
Rochester Reading Champions	\$45,916.35	\$11,076.81	\$0.00	\$56,993.16
RPL funds from Bookstore	\$0.00	\$66,888.83	\$66,888.83	\$0.00
Shorewood Grant	\$0.00	\$7625.00	\$0.00	\$7625.00
<b>TOTAL</b>	<b>\$55,121.25</b>	<b>\$85,590.64</b>	<b>\$76,093.73</b>	<b>\$64,618.16</b>

**FRIENDS OF THE ROCHESTER PUBLIC LIBRARY  
2024 BUDGET**

Category	Amount
Beginning Balance Unrestricted Cash	\$86,909.30
Gifts to RPL Carried Forward	\$453
<b>Beginning Balance</b>	<b>\$87,362.30</b>
<b>INCOME</b>	
Memberships	\$11,000
Donations/Gifts/Memorials	\$3,000
On-line sales	\$30,000
On-site sales	\$25,000
Other	\$200
<b>TOTAL INCOME</b>	<b>\$69,200</b>
<b>EXPENSES</b>	
<b>Gifts to the RPL</b>	
Programming: Youth Services	\$14,000
Programming: Adult (all reader services)	\$12,000
Programming: Adult (reference)	\$2,000
Programming: Summer Playlist (all)	\$5,000
Programming: Seed Library	\$3,500
Community Engagement	\$13,500
On-line Databases	\$28,000
Volgistics Software and Remote Access	\$2,000
Additional Expenses Using 2023 Carried Forward Funds	\$453
<b>Scholarship</b>	<b>\$1,000</b>
<b>Community Outreach</b>	
Newsletter	\$850
Read With Me Program	\$7,000
Operation Paperback	\$250
<b>Recurring Expenses</b>	
Liability Insurance	\$750
Parking	\$5550
Fees	\$700
Membership Supplies	\$400
Postage/Office Supplies	\$150
Tax Preparation and Filing	\$600
Meetings, Events, and Registrations	\$3000
Gifts to Staff	\$650
Online Sales Supplies	\$1000
Memorial & Miscellaneous	\$300
<b>TOTAL EXPENSES</b>	<b>\$102,653</b>
<b>ENDING BALANCE UNRESTRICTED CASH</b>	<b>\$53,909</b>
<b>BEGINNING RESTRICTED BALANCE</b>	<b>\$64,618</b>

## FRIENDS BOOKSTORE FINANCIAL REPORT 2023

Description	Amount
Beginning Balance	\$70,516.20
Transfer to Rochester Public Library	-\$65,000.00
Subtotal	\$5,516.20
<b>INCOME</b>	
Sales	\$76,942.15
Donations	\$925.50
Sales Tax Pass Through	\$2,625.17
Grant	\$0.00
Memberships Received in Bookstore	\$704.00
<b>Total Income:</b>	<b>\$81,196.82</b>
<b>EXPENSES</b>	
Insurance Premium	\$679.37
Sales Tax Payments	\$8,409.00
Credit card fees	\$1806.70
Memberships Paid To Friends	\$954.00
Operating Expenses	\$1584.63
<b>Total Expenses</b>	<b>\$13,433.70</b>
Net Cash flow	\$67,763.12
Ending Balance	<b>\$73,279.32</b>

## 2023 Bookstore Summary

### **Bookstore Hours:**

Monday – Thursday      11 AM – 6 PM  
Friday – Saturday      11 AM – 2 PM

A donations box is also available at the public service desk.

### **Volunteer staffing:**

15 new volunteers started this year  
60-70 active store clerk volunteers  
plus another 10-15 “behind-the-scenes” volunteers

### **Special Sales:**

3 “all-store” sales  
5 lobby sales, including Nerd Sale & Post-Holiday Gift Sale



## 2023 VOLUNTEER STATISTICS

Friends of the Library Volunteer Hours: 16,582  
Library volunteers: 182

Rochester Reading Champions: 3,181  
*(Includes lessons, prep for lessons, and training time)*  
Number of tutors: 25  
Number of students served: 37

Other Volunteer Hours:

Winona State Student Nurses: 220

**Total Volunteer Hours: 19,983**

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## 2023 DONATIONS ADDED TO THE LIBRARY'S COLLECTION

- 7,688 total items; \$133,400 value
    - 5,989 books
    - 1,513 DVDs
    - 162 CDs (music & audiobooks)
    - 24 games
  - Plus, books distributed to area mini-libraries:
    - 1,420 items; \$21,300 value
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## 2024 BOOK SALE DATES

**Winterfest** – February 8-11

**Rochesterfest** – June 20-23

**Autumn** – October 10-13

**Gift Quality Book & Bake Sale** – December 6-7



## 2023 Friends Community Involvement

Cascade Lake Park Community Celebration

### Organizations That Received Donations

ARSYS (developmental disability services & support)

Chatfield School District

Community Health Services (Heintz Center)

Dunn Bros Coffee

First Presbyterian Church - a Native American reservation in ND  
and a migrant program in Florida

Friends of the Kasson Library

Friends of the Spring Valley Public Library

Gage East Apartments

Hawthorne Helpers

The Jeremiah Program

The Landing

Little Free Libraries

Mayowood Apartments

Operation Paperback for Soldiers

Plainview Elementary School

Read With Me program

RPL Foundation - WIT 2023 & Holiday Shopping Auction

Rochester Public Schools

Rochester Reading Champions

Salvation Army Day Center